

# PASSPORT

## 1. First-time issuance of passport for children born abroad to Filipino parent/s

Children born abroad to a Filipino mother, father or both are Filipino citizens and are therefore entitled to a Philippine passport. Parents are required to report the birth of the Filipino child to the nearest Philippine Embassy or Consulate within one year of his/her birth.

- Report of birth (forms available at the Consular Office, to be accomplished in triplicate)
- Birth certificate (estratto di nascita)
- Marriage contract of parents\*
- Three (3) recent color passport-size photos
- Three (3) copies of parents' passports

\*Under Philippine law, if child is illegitimate, child shall assume the maiden name of the mother. Child may assume the family name of the father provided the father recognizes the child as his own in the form of an Affidavit of Acknowledgement of Paternity.

## 2. Renewal of expired passport

Passports may be renewed within six (6) months of its expiration.

- Old passport
- Photocopy of first and last pages of old passport
- Three (3) recent color passport-size photos

## 3. Amendment of passport

Passports may be amended only in the following cases:

- when a woman gets married and desires to assume her husband's surname
- when a woman's husband dies and she desires to revert to her maiden name
- when a child is legitimated
  - Passport
  - If due to marriage: marriage contract
  - If due to death of husband: death certificate of husband
  - If due to legitimation: copy of parents' marriage contract, and Affidavit of Legitimation executed by parents

## 4. Replacement for tampered or damaged passport

Tampered passports (passports bearing incorrect data) or damaged passports may be replaced upon presentation of required documents and upon the evaluation of the Consular Officer.

- Damaged/tampered passport
- Birth certificate
- Affidavit of explanation
- Three (3) recent color passport-size photos
- Interview with Consular Officer

## **5. Replacement for lost passport**

Passports declared lost may be replaced upon presentation of required documents and upon evaluation of the Consular Officer.

- Police report
- Affidavit of loss
- Birth certificate
- Three (3) recent color passport-size photos
- Photocopy of lost passport, if any
- Waiting period of 15 working days
- Interview with Consular Officer

Ref.: [http://www.philital.com/english/services/services\\_sumpassport.htm](http://www.philital.com/english/services/services_sumpassport.htm)